



KINGDOM INTELLIGENCE INSTITUTE

Automated Church Blueprint

FREE RESOURCE

Church AI Readiness Checklist

A simple starter guide to help church leaders identify AI risks, policy gaps and responsible next steps before adopting more tools.

Designed for churches, Christian organisations, charities and faith-led businesses.

Kingdom Intelligence Institute

Helping the Church engage AI faithfully, intelligently and without fear.



READINESS CHECK 01

Start with what is already happening

Most churches do not begin with a formal AI strategy. They begin with informal use: a staff member drafting emails, a volunteer creating social captions, or a leader using AI to summarise notes. This checklist helps you bring that hidden use into the light.

- ☐ We know which AI tools staff, leaders and volunteers are already using.
- ☐ We know whether AI is being used for sermons, teaching, admin, pastoral care, communications or safeguarding-related work.
- ☐ We know whether personal, pastoral, donor, staff or safeguarding data has been entered into public AI tools.
- ☐ We have named who is responsible for AI oversight inside the church or organisation.
- ☐ We have agreed which AI uses are allowed, restricted or prohibited.
- ☐ We have a process for reviewing new AI tools before people use them for ministry or operations.

Quick risk score

Score	Meaning
0-2 checked	High exposure. AI use is likely happening without enough visibility or control.
3-4 checked	Partial awareness. You have some visibility, but policy and ownership are still needed.
5-6 checked	Good starting point. You are ready to formalise guidance and training.



READINESS CHECK 02

Data, safeguarding and human oversight

AI can be useful for administration, communication and learning. But churches handle sensitive human realities. The question is not only whether AI is efficient. The question is whether it is governed wisely.

Data protection

- ☐ We do not enter personal, donor, pastoral, HR, counselling or safeguarding information into public AI tools.
- ☐ Staff and volunteers know what types of data are confidential.
- ☐ We have a written rule about what must never be shared with AI systems.
- ☐ We review AI-generated public content before publication.

Safeguarding awareness

- ☐ We do not use AI to assess live safeguarding cases.
- ☐ We do not enter names or details of children, young people or vulnerable adults into AI tools.
- ☐ Safeguarding concerns are escalated to the safeguarding lead, not to an AI assistant.
- ☐ AI tools are treated as support tools, not decision-makers.

Human oversight

- ☐ A named leader reviews AI use in ministry and operations.
- ☐ AI-generated content is checked before it represents the church publicly.
- ☐ We are clear that AI does not replace prayer, discernment, pastoral care or accountable leadership.



NEXT STEPS

Create your first AI governance action plan

Use this page to choose the next three actions your church or organisation should take. Keep it simple. The goal is not to become an AI expert overnight. The goal is to move from informal use to responsible oversight.

Action	What to do
1. Name the owner	Choose one person or small team responsible for AI oversight, questions, approvals and review.
2. Create a simple AI use policy	Start with what is allowed, restricted, prohibited and what must be reviewed by a human.
3. Train staff and volunteers	Explain what AI can help with, what it must not be used for and how to avoid sharing sensitive information.
4. Review tools before adoption	Keep a list of approved AI tools and review privacy, security and use cases before wider rollout.
5. Build a crisis plan	Prepare for data exposure, harmful generated content, deepfakes, misattribution or reputational risk.

Important note

This checklist is general guidance only. It is not legal, safeguarding, counselling, financial or professional advice. For live safeguarding concerns, contact your safeguarding lead or the relevant authority immediately.

Next step: Ask Ezra or join the Kingdom Intelligence waitlist for policy templates, implementation guides and governance resources.
theautomatedchurch.com